

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		POSTAL CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representatives as listed above.

Once this request form is submitted, an Encore Representative will contact you for an official order review and payment information. Minimum labour charge of 1 hour at \$96/hour. Additional labour may be required for multiple/large items. Sales tax and Service Charge of 18% will apply.
Additional equipment & monitor sizes available on request, please inquire for a customized quote

PROJECTION	QUANTITY	RATE	DAYS
LCD PROJECTOR		\$434.50	
TRIPOD SCREEN		\$75	
MONITOR	QUANTITY	RATE	DAYS
24" MONITOR TABLE TOP		\$156	
55" MONITOR		\$679.25	
Floor Stand		\$75	
AUDIO	QUANTITY	RATE	DAYS
PERSONAL SPEAKER		\$122.25	
INTERNET	QUANTITY	RATE	DAYS
SIMPLE WIFI CONNECTION		\$15.50	
HARD LINE CONNECTION		\$151.25	
POWER	QUANTITY	RATE	DAYS
POWER DROP - DEDICATED 10A CIRCUIT <i>*1 DAY EVENT RATE*</i>		\$86.75	1 DAY EVENT RATE
POWER BAR & EXTENSION CORD <i>*REQUIRES POWER DROP*</i>		\$21	
MISCELLANEOUS	QUANTITY	RATE	DAYS
LAPTOP		\$280.50	
FLIPCHART PACKAGE		\$82.50	

If You Are Experiencing Technical Difficulties On Site
 Please Contact Encore Technical support @ 604-341-5558